

**The Hub at Henley Community Centre CIO
Annual General Meeting**

Tuesday 17th September 2024, 7:30pm held at The Hub and on Zoom

MINUTES

1. **Present:** 24 people attended the meeting :- Roger Skinner, John Garner, Margaret Tomlinson, Jan Crathorne, Annette Walker, Gillian Kehoe, Claire Cooksey, Norman Kench, Florence Nichols, Jean Gurney, Derek Hill, Susie Smythe, Chris Duffin, Tim Sturges, Ian Fox, Tim Fell, John Stott, Cilla Pudney, Lauren Morgan, Jonathan Dovey, Peter Crathorne, Rob Houlston and on Zoom; Jayne Maclean, Caroline Robinson.
2. **Apologies:** Andy Clarke, Gail Shuttleworth, Kim Worthington, Sue Charlton, David Lodder, John Pudney, Kath Beck, Judith Lindley, Sophie Kirkwood-Horne.
3. **Sue Osborne medal.** The medal and certificate were presented to Melissa Mulvenna by Rob Houlston and Lauren Morgan, the Youth Manager, for Melissa's outstanding contribution to youth activities at The Hub.
4. **Approval of the Minutes.** The Minutes of the 2023 AGM had been circulated prior to the meeting. Approval was proposed by J Garner; seconded by M Tomlinson; motion carried.
5. **Trustees' Reports and Accounts**
The Annual report was presented by Rob Houlston, detailing the activities during the past year and it was noted that the Hub also hosted a group of parents and SEN children each month on a Saturday.
Thanks were tendered to all fund raisers, volunteers, staff and trustees.
In particular, great sadness was expressed at the recent death of Janet Hill, who attended and actively assisted in the running of the seniors' Thursday sessions; she will be greatly missed.

Accounts 2023 - 2024 were presented by John Garner. Ian Fox had again examined the accounts and signed them off. In summary:

Total income	£41,946
Total expenditure	£48,639
Net income(deficit)	(£6,693)

Acceptance of accounts: Proposer: Penny Stott, Seconder: Rob Houlston.
Motion carried.

Ian Fox was thanked for acting as Accounts Examiner and he agreed to be the Examiner for the forthcoming year.

6. **Election of Trustees:** All Trustees resigned at this point. It was proposed and passed that the following be elected en masse. Proposer Jan Crathorne, Seconder Norman Kench :-
Peter Crathorne - User Representative
Chris Duffin - Community Representative
John Garner - Community Representative
Penny Stott - Community Representative

Peter Ford - Community Representative
Derek Hill - User Representative
Gail Shuttleworth - Community Representative
Tim Sturges - Co-opted
Margaret Tomlinson - Community Representative
Rob Houlston - Community Representative

It was noted that there are now 3 vacancies for new trustees and two people expressed a possible interest. They will be contacted for discussions concerning the role of trustees.

7. The future.

- In order to better understand the organisation and capabilities of the Hub, a volunteer management consultant from the Cranfield Trust has spent time with some of the trustees, volunteers and staff at the Hub in summer 2024.
- An agreement has been made with a no win - no fee fund raiser.
- New Youth Leaders / trainees / Assistants have been recruited; Tyrone May, Hayley Gibbons and Megan Cope. Another part time vacancy has been advertised and has three applicants.
- A Tuesday, junior youth club for younger members has just been launched.
- It is intended that the Tuesday seniors session be restarted.
- A new possible source of funding was suggested at the meeting and it was noted that there were discussions with the Community Station Pub concerning the possibility of some funds to the Hub. Gratitude was extended to donors and other partners for supporting the work of the Hub.

Written by Penny Stott, Hon. Secretary

Signed as a correct record.....

Chairman

Date: